

Minutes

Board of Education of the Rocky River City School District

The Board of Education of the Rocky River City School District, Cuyahoga County, Ohio, met in Curriculum Committee Session on February 2, 2016 at 10:30 a.m. in Ms. Anderson's office at the Board of Education Offices.

Guests and visitors are requested to sign the Visitors' Register. In accordance with Bylaw 0169.1: Public Participation at Board Meetings, those wishing to address the Board are required to complete the Bylaw 0169.1 Form and submit it to the Superintendent or President of the Board prior to the start of the meeting. Thank you.

CALL TO ORDER The Curriculum Meeting was called to order at 10:33 a.m. by Ms. Olander, Chair

ROLL CALL

PRESENT: Ms. Olander, Dr. Fancher, Ms. Anderson, Ms. Norman

A discussion was held regarding the following:


- 2014-2015 test scores
- 2015 US News and World Report
- *Good of the Order*
- Discard list – November 2015
- Preschool mandates, update and waiver status

Dr. Fancher left the meeting at 11:35 a.m.

The meeting was adjourned by Ms. Olander at 12:51 p.m.



Committee Chair


Treasurer

Minutes

Board of Education of the Rocky River City School District

The Board of Education of the Rocky River City School District, Cuyahoga County, Ohio, met in a Facilities Committee session on February 3, 2016 at 10:02 a.m. at the Facilities Department Conference Room.

PRESENT AT THIS MEETING: Dr. Jon Fancher, Mr. Rick Manoloff, Mr. Adam Sywanyk, Dr. Dianna Foley, Ms. Jennifer Norman, Mr. Sam Gifford, Dr. Michael Shoaf, Ms. Sue Botos, Mr. Ken Damm, Mr. David Andreano

ITEMS DISCUSSED:

The committee members and others in attendance reviewed and discussed the following items for Preschool/Beach School:

- Introductions
- Blue print was displayed
- Explanation of plans by Ken Damm
- Plans are for first floor renovation only (second floor, Fireside Room and PD Center are not included)
- Alternate bids may include a fourth classroom renovation and HVAC in Fireside Room and PD Center
- 3 uses of the building – business, assembly, education (preschool)
- Explanation of preplanning
- Security was discussed – 2 sets of fire rated doors – at each building entrance, add electronic controls to the elevator for security
- Restroom redesigns
- Adam shared plans that will need to be approved by RRFD Rob Crow
- Traffic flow pattern needs to be addressed
- Mechanicals – cooling – individual units in each classroom using air-ducts in the ceiling, units on the rooftop
- Heat – steam powered using existing system with unit ventilators in each classroom
- Heating and cooling will be two separate units
- Slope ceiling for lighting
- Future if proceeding – need to discuss detailed classroom plans
- Explanation for area of rescue assistance
- Building is not water sprinkled for fire – not required and not included in the cost estimate or alternate bids – but creates many flexibilities – estimate \$3 per square foot plus water line to road – cannot only sprinkle classrooms, must sprinkle entire building – estimate \$111,264 plus cost of main 6” water line plus architectural work – remove parts of ceiling, piping, alterations – estimate \$150,000
- Asbestos – cosmetic work – likely not an issue

Mr. Manoloff left the meeting at 10:37 a.m.

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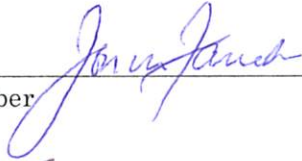
Board of Education of the Rocky River City School District

- May RRFD challenge not sprinkling building? Architect will need to meet with RRFD and City Building Official in advance – preliminary meeting has taken place with RRFD Rob Crow
- Restroom should be appropriate for preschool – similar to Goldwood Primary School
- Timeframe – documents need developed – 8 weeks, bidding announcement, bidding – 3 weeks, submittals – 3 weeks, demolition/construction – 8 weeks – would need to proceed very quickly to open preschool Fall 2016
- Architects will set up a schedule to share
- Flooring – repair classroom wood floors as much as possible, install laminate and carpet as needed
- Next steps – timetable and need to decide if this is a project this year, or next year? Adam will schedule meeting with City Building Official and RRFD to review plans

ADJOURNMENT

The meeting was adjourned at 10:55 a.m.

Presiding Member



Treasurer



Date February 8, 2016

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Board of Education of the Rocky River City School District

The Board of Education of the Rocky River City School District, Cuyahoga County, Ohio, met in Committee Session on February 8, 2016 at 5:00 p.m. in the Fireside Room at the Board of Education Offices.

Guests and visitors are requested to sign the Visitors' Register. In accordance with Bylaw 0169.1: Public Participation at Board Meetings, those wishing to address the Board are required to complete the Bylaw 0169.1 Form and submit it to the Superintendent or President of the Board prior to the start of the meeting. Thank you.

CALL TO ORDER

ROLL CALL

PRESENT - Dr. Fancher, Ms. Goepfert, Ms. Leitch, Mr. Manoloff, Ms. Olander

PLEDGE OF ALLEGIANCE

RESOLUTION TO ADOPT AGENDA

Resolution No. 35-16

BE IT RESOLVED by the Board of Education of the Rocky River City School District that it hereby adopts this Agenda, including any addendum attached hereto, for the February 8, 2016 meeting.

Board Member	Vote
Jon Fancher	Aye
Kathy Goepfert	Aye
Diana Leitch	Second
Rick Manoloff	Move
Addie Olander	Aye

The resolution was adopted 5 – 0.

COMMITTEE AND REPRESENTATIVE REPORTS

Discussion was held on the following items:

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CURRICULUM COMMITTEE – Ms. Olander

- Ms. Anderson reported:
 - That there will be a resolution for a tuition increase for preschool on the business agenda next week
 - The results of the fall (2015) grade 3 reading assessments
- The board had a discussion about opportunities for the Associate/Assistant Principal position

FACILITIES COMMITTEE - Dr. Fancher

- Dr. Fancher reported that a Facilities Committee meeting was held on Wednesday, February 3, 2016, to discuss preschool plans with Lesko Architects.

FINANCE COMMITTEE - Mr. Manoloff

- The Finance Committee will meet next week prior to the Board of Education meeting.

POLICY & LEGISLATION - Ms. Leitch

- The Board had a discussion about the proposed changes to the Activities & Athletic Code of Conduct policy.

SCHOOL COMMUNITY - Ms. Goepfert

- Rocky River Little League presented their plans for a new concession stand.
- Ms. Anderson reminded the group that the 2011-2013 U.S. Children's Poet Laureate, J. Patrick Lewis, will be visiting Rocky River Schools on February 17 & 18.

Dr. Fancher left the meeting at 6:53 p.m.

ORAL AND WRITTEN COMMUNICATIONS

In accordance with Bylaw 0169.1 Public Participation at Board Meetings, residents, students, staff and invited guests are welcomed by the President of the Board or the Superintendent to address the Board at this time.

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Mr. Manoloff left the meeting at 7:38 p.m.

REVIEW OF AGENDA FOR THE BOARD OF EDUCATION MEETING TO BE HELD ON FEBRUARY 18, 2016


RESOLUTION TO ADJOURN

Resolution No. 36-16

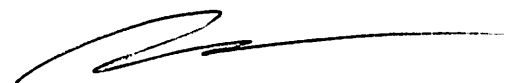
BE IT RESOLVED by the Board of Education of the Rocky River City School District that it hereby adjourn the meeting at 7:40 p.m.

Board Member	Vote
Jon Fancher	Absent
Kathy Goepfert	Aye
Diana Leitch	Move
Rick Manoloff	Absent
Addie Olander	Second

The resolution was adopted 3 – 0 with two absences.



President



Treasurer

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Board of Education of the Rocky River City School District

The Board of Education of the Rocky River City School District, Cuyahoga County, Ohio, met in Finance Committee Session on February 17, 2016 at 4:00 p.m. in the 2nd Floor Conference Room at the Board of Education Offices.

Guests and visitors are requested to sign the Visitors' Register. In accordance with Bylaw 0169.1: Public Participation at Board Meetings, those wishing to address the Board are required to complete the Bylaw 0169.1 Form and submit it to the Superintendent or President of the Board prior to the start of the meeting. Thank you.

CALL TO ORDER The Finance Meeting was called to order at 4:03 p.m. by Mr. Manoloff, Chair

ROLL CALL

PRESENT: Mr. Manoloff, Dr. Fancher, Ms. Leitch, Ms. Olander

The Finance Committee Meeting Minutes from January 21, 2016 were approved.

Financial Summary – January 2016

We received the first of two expected property tax advances in January, which came in below the estimate for the month. We are expecting a second advance in mid-February, so we will see if this difference is made up at that time. I expect the County to process the first half settlement in either late February or sometime in March. We can then assess where we are at versus estimates and evaluate delinquencies at that time. All other revenue lines are tracking very close to estimates on a fiscal YTD basis.

On the expenditure side, salaries came in just about right at the estimate for the month and are tracking slightly above the fiscal YTD estimate. However, the benefits line is tracking below estimates, therefore mitigating the negative salary variance. All other expenditure areas are tracking slightly to moderately below estimates on a fiscal YTD basis due in part to timing, but also due to fiscal YTD under spending in areas such as utilities, vehicle fuel and general supplies.

Please reference the SM-2 Comparison Report for how our FY 16 revenue and expenditure data compared to FY 15 amounts. Total fiscal YTD revenues (excluding other financing sources) ended below the fiscal 2015 amount by -0.50% while total fiscal YTD expenditures (excluding other financing uses) ended above the fiscal 2014 amount by 4.31%.

The main reason revenue is down slightly overall is due to a timing difference in line 1.040 due to the catastrophic cost reimbursement payment between years offset in large part by the expected increase in property tax revenue as well as a small increase in state basic aid. Additionally, the All Other Financial Sources line (line 2.060) in the Other Financing Sources section is down significantly due to the directing of federal QSCB interest subsidy payments to the Bond Retirement Fund instead of the General Fund.

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Salary expenditures show a significant year over year increase due to contractual increases for all employees and the 11.41 additional FTE's now reflected on our payroll. Supplies/materials are up significantly due to the payment for new textbooks and other materials that were carried over as encumbrances from June 30. However, mitigating the overall expenditure increase somewhat is the fact that purchased services are down year over year due to decreases in lease/purchase payments and instructional subs through the County ESC despite some increases in maintenance/repair and other areas within this category. Also, capital outlay expenditures are down year over year due to an overall reduction in capital spending from the General Fund.

PI Forecast/capital project list and financing options discussion

Mr. Manoloff proceeded to review the capital item list provided by Mr. Markus. A discussion was had on the items on the list and potential sources of funds. After discussion, it was decided that the administration should move forward with items on the capital list that are expected to be paid for out of Permanent Improvement funds during FY 17, the instructional technology that will be financed through a lease/purchase and the purchase of buses to be financed through manuscript debt as the District has done in the past. Items on the capital list that were noted with "HB 264 funding" will be looked at in more detail once the District goes through the RFQ process with energy/construction consultants. Further, the potential preschool building project will not commence until more information is obtained on environmental issues and enrollment for the 16-17 school year.

The meeting was adjourned by Mr. Manoloff at 4:55 p.m.



Committee Chair

Treasurer

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Resolution to Amend Appropriation for all funds as of January 31, 2016 in the amount of \$45,739,106 (<u>Exhibit C</u>)	52.5-16	54
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Board of Education of the Rocky River City School District

The Board of Education of the Rocky River City School District, Cuyahoga County, Ohio, met in Regular Session on February 17, 2016 at 5:04 p.m. in the Fireside Room at the Board of Education Offices. A digital recording was made of this meeting and is on file in the Office of the Treasurer.

Guests and visitors are requested to sign the Visitors' Register. In accordance with Bylaw 0169.1: Public Participation at Board Meetings, those wishing to address the Board are required to complete the Bylaw 0169.1 Form and submit it to the Superintendent or President of the Board prior to the start of the meeting. Thank you.

CALL TO ORDER

ROLL CALL

PRESENT - Dr. Fancher, Ms. Goepfert, Ms. Leitch, Mr. Manoloff, Ms. Olander

RESOLUTION TO ADOPT AGENDA

Resolution No. 52-16

BE IT RESOLVED by the Board of Education of the Rocky River City School District that it hereby adopts this agenda, including any addendum attached hereto, for the February 17, 2016 meeting.

Board Member	Vote
Jon Fancher	Aye
Kathy Goepfert	Aye
Diana Leitch	Aye
Rick Manoloff	Move
Addie Olander	Second

The resolution was adopted 5 – 0.

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Board of Education of the Rocky River City School District

RESOLUTION TO RECOGNIZE ELEVENTH ANNUAL FAMILY GAME WEEK BEING HELD FEBRUARY 22 THROUGH FEBRUARY 26, 2016

Resolution No. 52.1-16

BE IT RESOLVED by the Board of Education of the Rocky River City School District that the Resolution to Recognize Eleventh Annual Family Game Week Being Held February 22 through February 26, 2016 be approved.

Board Member	Vote
Jon Fancher	Move
Kathy Goepfert	Aye
Diana Leitch	Aye
Rick Manoloff	Second
Addie Olander	Aye

The resolution was adopted 5 – 0.

Recognition of Student Artists & Presentation of CAFR by Mr. Markus

RESOLUTION TO APPROVE MINUTES OF PRECEDING MEETINGS

Resolution No. 52.2-16

BE IT RESOLVED by the Board of Education of the Rocky River City School District that the Minutes of the Preceding Meetings held on January 13, 2016, Organizational and Committee Meetings and January 21, 2016, Board of Education Meeting, be approved.

Board Member	Vote
Jon Fancher	Second
Kathy Goepfert	Aye
Diana Leitch	Move
Rick Manoloff	Aye
Addie Olander	Aye

The resolution was adopted 5 – 0.

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Board of Education of the Rocky River City School District

RESOLUTION TO APPROVE THE 2016 SAFE ROUTES TO SCHOOL FUNDING APPLICATION (EXHIBIT A)

Resolution No. 52.3-16

Board Member	Vote
Jon Fancher	Second
Kathy Goepfert	Move
Diana Leitch	Aye
Rick Manoloff	Aye
Addie Olander	Aye

The resolution was adopted 5 – 0.

RESOLUTION TO APPROVE FINANCIAL STATEMENT AND INTRAFUND TRANSFERS FOR GENERAL ACCOUNTING IN THE AMOUNT OF \$148,769.48 FOR JANUARY, 2016 (EXHIBIT B)

Resolution No. 52.4-16

Board Member	Vote
Jon Fancher	Aye
Kathy Goepfert	Aye
Diana Leitch	Second
Rick Manoloff	Aye
Addie Olander	Move

The resolution was adopted 5 – 0.

RESOLUTION TO AMEND APPROPRIATION FOR ALL FUNDS AS OF JANUARY 31, 2016 IN THE AMOUNT OF \$45,739,106 (EXHIBIT C)

Resolution No. 52.5-16

Board Member	Vote
Jon Fancher	Aye
Kathy Goepfert	Aye
Diana Leitch	Aye
Rick Manoloff	Move
Addie Olander	Second

The resolution was adopted 5 – 0.

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Board of Education of the Rocky River City School District

RESOLUTION TO APPROVE THEN AND NOW CERTIFICATES (EXHIBIT D)

Resolution No. 52.6-16

Board Member	Vote
Jon Fancher	Aye
Kathy Goepfert	Aye
Diana Leitch	Aye
Rick Manoloff	Move
Addie Olander	Second

The resolution was adopted 5 – 0.

RESOLUTION TO APPROVE RETIREMENTS AND RESIGNATIONS

Resolution No. 53-16

BE IT RESOLVED by the Board of Education of the Rocky River City School District that the following retirements and resignations be approved.

Retirements:

<u>Name</u>	<u>Position/Classification</u>	<u>Effective</u>
Laura Carpenter	Bus Driver	6/30/16
Eileen Griffin	Library/Media Center Assistant	6/30/16
Melinda Zavagno	Bus Driver	6/30/16
Joan Zeager	Bus Driver	6/30/16

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Board of Education of the Rocky River City School District

Resignations:

<u>Name</u>	<u>Position/Classification</u>	<u>Effective</u>
Peter Skoda	Cleaner	2/10/16
Brian Hiltabidel	Cleaner	8/19/16

<u>Board Member</u>	<u>Vote</u>
Jon Fancher	Move
Kathy Goepfert	Aye
Diana Leitch	Aye
Rick Manoloff	Aye
Addie Olander	Second

The resolution was adopted 5 – 0.

RESOLUTION TO APPROVE APPOINTMENTS¹

Resolution No. 54-16

BE IT RESOLVED by the Board of Education of the Rocky River City School District that the following appointments be approved.

<u>Name</u>	<u>Position/Classification</u>	<u>Effective</u>	<u>Rate of Pay</u>
Sarah Veley	Secretary	7/1/16	Step 2
Brian Hiltabidel	Bus Driver	8/22/16	Step 5

SUPPLEMENTAL DUTY APPOINTMENTS 2015-16 SCHOOL YR.

<u>Name</u>	<u>Position/Classification</u>	<u>Rate of Pay</u>
Joshua Han ²	Volunteer, Lacrosse, Boys, HS	\$0
Elizabeth Steinmetz ²	PLUS Activity, After School	\$1,566
Scott Troyan ²	Track, Asst., HS	\$3,451

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Board of Education of the Rocky River City School District

Occasionals:

Sarah Veley

1. *Employment conditional upon receipt of a negative drug test screening & a satisfactory criminal reference check.*
2. *For any supplemental contract initially awarded to a non-licensed person by this resolution, the Board made such position(s) available to licensed employees of the District, but no qualified licensed employee of the District expressed interest in the position(s); and further the Board advertised the position(s) to qualified licensed personnel outside of the District, but no qualified licensed personnel outside of the District expressed interest in the position(s).*

Board Member	Vote
Jon Fancher	Move
Kathy Goepfert	Aye
Diana Leitch	Aye
Rick Manoloff	Aye
Addie Olander	Second

The resolution was adopted 5 – 0.

RESOLUTION TO APPROVE ADJUSTMENTS IN SALARY, ASSIGNMENT AND RATE OF PAY

Resolution No. 55-16

BE IT RESOLVED by the Board of Education of the Rocky River City School District that the following adjustments in salary, assignment and rate of pay be approved.

<u>Name</u>	<u>Reason</u>	<u>Effective</u>	<u>Rate of Pay</u>
Joanne Ritschel	Additional Semester Hours	2/18/16	MA+36, Step 16
Becky Rowe	Master’s Degree	2/18/16	MA, Step 18

Board Member	Vote
Jon Fancher	Move
Kathy Goepfert	Aye
Diana Leitch	Aye
Rick Manoloff	Aye
Addie Olander	Second

The resolution was adopted 5 – 0.

Minutes

Board of Education of the Rocky River City School District

RESOLUTION APPROVE OCCASIONAL EMPLOYEES RATES OF PAY (EXHIBIT E)

Resolution No. 56-16

Board Member	Vote
Jon Fancher	Aye
Kathy Goepfert	Aye
Diana Leitch	Second
Rick Manoloff	Aye
Addie Olander	Move

The resolution was adopted 5 – 0.

NOTICE OF DECISIONS ON SUSPENSION APPEAL HEARINGS (EXHIBIT F)

RESOLUTION TO APPROVE PRESCHOOL PEER TUITION RATES BEGINNING THE 2016-2017 SCHOOL YEAR (EXHIBIT G)

Resolution No. 57-16

Board Member	Vote
Jon Fancher	Move
Kathy Goepfert	Aye
Diana Leitch	Aye
Rick Manoloff	Aye
Addie Olander	Second

The resolution was adopted 5 – 0.

Minutes

Board of Education of the Rocky River City School District

RESOLUTION TO APPROVE OVERNIGHT TRAVEL FOR THE 7TH GRADE STUDENTS TO ATTEND STONE LAB – OSU IN PUT-IN-BAY, OHIO FROM WEDNESDAY, OCTOBER 12, 2016 – THURSDAY, OCTOBER 13, 2016

Resolution No. 58-16

BE IT RESOLVED by the Board of Education of the Rocky River City School District that it hereby approve the Resolution to Approve Overnight Travel for the 7th Grade Students to attend Stone Lab – OSU in Put-in-Bay, Ohio from Wednesday, October 12, 2016 – Thursday, October 13, 2016.

Board Member	Vote
Jon Fancher	Second
Kathy Goepfert	Aye
Diana Leitch	Aye
Rick Manoloff	Move
Addie Olander	Aye

The resolution was adopted 5 – 0.

RESOLUTION TO APPROVE OVERNIGHT TRAVEL FOR THE RRHS VARSITY HOCKEY TEAM TO PARTICIPATE IN A NATIONAL SHOWCASE TOURNAMENT IN JAMESTOWN, NY, FROM DECEMBER 2 – DECEMBER 4, 2016

Resolution No. 59-16

BE IT RESOLVED by the Board of Education of the Rocky River City School District that it hereby approve the Resolution to Approve the RRHS Varsity Hockey Team to Participate in a National Showcase Tournament in Jamestown, NY, from December 2 – December 4, 2016.

Board Member	Vote
Jon Fancher	Aye
Kathy Goepfert	Move
Diana Leitch	Second
Rick Manoloff	Aye
Addie Olander	Aye

The resolution was adopted 5 – 0.

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Board of Education of the Rocky River City School District

RESOLUTION TO ACCEPT GIFTS TO SCHOOLS

Resolution No. 60-16

BE IT RESOLVED by the Board of Education of the Rocky River City School District that it hereby approve the Resolution to Accept Gifts to Schools.

Whole Foods Market: Donation of five (5) new whiteboards for Kensington and Goldwood Schools

The Steman Family: Donation of Snap Circuits to Kensington Intermediate School

***Target:** Donation of \$1,287.53 to Kensington Intermediate School from their "Take Charge of Education" program

***Target:** Donation of \$1,128.88 to Rocky River Middle School from their "Take Charge of Education" program

Board Member	Vote
Jon Fancher	Second
Kathy Goepfert	Move
Diana Leitch	Aye
Rick Manoloff	Aye
Addie Olander	Aye

The resolution was adopted 5 – 0.

OTHER BUSINESS

RESOLUTION TO ADJOURN

Resolution No. 61-16

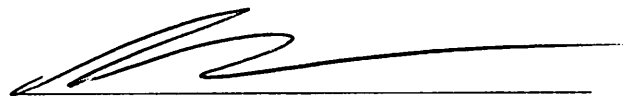
BE IT RESOLVED by the Board of Education of the Rocky River City District that it hereby adjourn the meeting at 7:13 p.m.

Board Member	Vote
Jon Fancher	Aye
Kathy Goepfert	Aye
Diana Leitch	Second
Rick Manoloff	Move
Addie Olander	Aye

The resolution was adopted 5 – 0.



President



Treasurer